DOCUMENTS CROSS-REFERENCED
ATTACHED:

DA 84-3640

DA 84-0144

OL 85-10002

DD/A Registry
85-0144

2 5 JAN 1985

MEMORANDUM FOR: Executive Director

FROM: Deputy Director of Central Intelligence

SUBJECT: Configuration Management

REFERENCE: Memo for DDCI frm DDA, dtd 18 Dec. 84, Same
                   Subject

1.   The referenced memorandum (Attachment A) contains a
proposal to place the Headquarters facility under a form of
configuration management. This proposal has been approved and
I have directed that it be implemented in accordance with the
proposal and its attached draft Headquarters Regulation.
Accordingly, you are hereby appointed Chairman, Headquarters
Management Group (HMG).

2.   Attachment B is a copy of the Configuration Management
Plan. This plan provides a detailed outline of the scope of
the program, as well as the functions and responsibilities of
the HMG. The Executive Committee will be briefed on the
details of the program at the first opportunity.

3.   Successful implementation of a program of this nature
will not occur overnight and will require cooperation and
education. However, there are a variety of critical issues
affecting the facility, its current and future support systems,
as well as space allocation which must be resolved. The
discipline imposed by configuration management will support the
coordinated resolution of these issues. I look to the HMG to
play a central role in this process.

/S/ John N. McMahon

John N. McMahon

Attachments:
    A. Reference
    B. Configuration Management Plan

OL-10002-85

DCI
EXEC
REG

B-100

STAT

OL/ HOME/ O&MB [   ]   (9 Jan 85)
Distribution:
  Orig - Addressee (w/att)
     2 - ER (wo/att)
     1 - DDCI (wo/att)
     2 - DDA (wo/att)
     1 - DL (wo/att)
     1 - OL Reader (wo/att)
     1 - OL Official (wo/att)
     1 - C/HOME/OL (wo/att)
     1 - OL/ HOME/ O&MB Chrono (wo/att)

25 JAN 1985

MEMORANDUM FOR: Deputy Director for Intelligence

FROM: Deputy Director of Central Intelligence

SUBJECT: Configuration Management

REFERENCE: Memo for DDCI frm DDA, dtd 18 Dec. 84, Same
                   Subject

    1.   The referenced memorandum (Attachment A) contains a
proposal to place the Headquarters facility under a form of
configuration management. This proposal has been approved and
I have directed that it be implemented in accordance with the
proposal and its attached draft Headquarters Regulation.
Accordingly, you are hereby appointed a member of the
Headquarters Management Group (HMG).

    2.   Attachment B is a copy of the Configuration Management
Plan. This plan provides a detailed outline of the scope of
the program, as well as the functions and responsibilities of
the HMG. The Executive Committee will be briefed on the
details of the program at the first opportunity.

    3.   Successful implementation of a program of this nature
will not occur overnight and will require cooperation and
education. However, there are a variety of critical issues
affecting the facility, its current and future support systems,
as well as space allocation which must be resolved. The
discipline imposed by configuration management will support the
coordinated resolution of these issues. I look to the HMG to
play a central role in this process.

/S/ John N. McMahon

John N. McMahon

Attachments:
    A. Reference
    B. Configuration Management Plan

OL-10003-85

DCI
EXEC
REG

OL/HOME/O&MF   (9 Jan 85)
Distribution:
  Orig - Addressee (w/att)
     2 - ER (wo/att)
     1 - DDCI (wo/att)
     2 - DDA (wo/att)
     1 - DL (wo/att)
     1 - OL Reader (wo/att)
     1 - OL Official (wo/att)
     1 - C/HOME/OL (wo/att)
     1 - OL/HOME/O&MB Chrono (wo/att)

84-0144, -11 thru -14

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Configuration Management

STAT FROM:		EXTENSION	NO. OL 85-10002 - OL85-10006	
STAT C/O&MB/HOME/OL 1J45 Hqs.			DATE 9 January 1985	

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. C/HOME/OL 3E14 Hqs.				
2.				
3. DI. STAT			Seen	
4.				6 & 9
5. DDA 7D18 Hqs.	1-17-85			I think it is necessary that we formalize this since I doubt that other DDs will want to take the time to serve. With the new building on the horizon and GSA out of this building we should try to bring them under Configuration Control. We in DA can't do it by ourselves.
6. EXDIR		24 JAN 1985		
7. ER 7E12 Hqs.				
8.				
9. DDCI 7E12 Hqs.				
10.				
11.				
12.				
13. STAT				
14.				
15.				

John - This needs to be done. Record response.

B-100

DCI EXEC REG

ROUTING AND RECORD SHEET

SUBJECT: (Optional)					
Configuration Management				84-3640	

FROM: Harry E. Fitzwater Deputy Director for Administration 7D18 Hqs.	EXTENSION	NO. OL-10283-84
		DATE 18 DEC 1984

STAT

TO: (Officer designation, room number, and building)	DATE RECEIVED	FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. ER 7E12 Hqs.				
2.				
3. EXDIR 7E12 Hqs.				
4.				
5. DDCI 7E12 Hqs.				
6.				
7. DDA 7D18 Hqs.				
8.				
9. OL/HOME/O&MB 1J-45 Hqs.				
10.				
11.				
12.				
13.				
14.				
15.				

STAT

John,

You were asking about Configuration Control - attached is our proposed plan. As you are aware this is sorely needed.

18 DEC 1984

B100

DD/A Registry
84- 3640

18 DEC 1984

MEMORANDUM FOR: Deputy Director of Central Intelligence

VIA: Executive Director

FROM: Harry E. Fitzwater
                 Deputy Director for Administration

SUBJECT: Configuration Management

1. The forthcoming consolidation of the Agency's Washington metropolitan area personnel and technical assets at Langley has highlighted the need for a controlled means to manage the facility housing those assets. The problem has been studied and a plan has been developed to place the facility, its electrical and mechanical systems, data and communications grids and centers, as well as space allocation under a form of formal configuration management. The Executive Committee will be briefed on the details of this program in the near future.

2. As proposed, configuration management will function in a manner similar to that adopted by the Directorate of Science and Technology and used elsewhere in the government and in the private sector. Critical systems will be identified and placed under control. Changes affecting those systems will be subject to a review and approval process. A configuration management secretariat established within the Office of Logistics will be responsible for administration, and one of two boards will approve changes prior to implementation.

3. Attached is a draft regulation implementing this program. The regulation describes the boards, their membership, and responsibilities. The regulation also lists the systems to be placed under configuration management.

4. Additional resource requirements will be modest and essentially involve realignment and centralizing existing efforts. Some contract support may be needed during the initial implementation period.

5. Unless otherwise directed, we are prepared to initiate this program shortly after the first of the year.

OL-10283-84

SUBJECT: Configuration Management

Implementation will be in phases as systems are brought under control. Full implementation is anticipated by December 1985.

STAT

Harry E. Fitzwater

Attachment

cc: D/OC
    D/OCP

STAT

OL/HOME/O&MB   (10Dec84)
Retyped:O-DL/mgk   (12Dec84)
Second page retyped:O/DDA;kmg(18Dec84)
Distribution:
  Orig - Addressee & Return (w/att) (OL/HOME/O&MB Official)
     1 - ER (w/att)
     1 - D/OC (w/att)
     1 - D/ODP (w/att)
     2 - DDA (one w/att)
     1 - DL Chrono (w/att)
     1 - OL Files (w/att)
     1 - C/HOME/OL (w/att)
     1 - OL/HOME/O&MB Chrono (w/att)

2

Page Denied

Next 2 Page(s) In Document Denied